

WOLVERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 19th September at 7.30pm 2019 at Wolverton Church Hall.

1. Record of members present: Cllr Easterbrook, Chair; Cllr P Wood; Cllr Wynn-Evans; Cllr Anthony; K Hollinrake, Clerk . County Councillor Horner for part of meeting. Apologies for absence: District Councillor Richards. Mrs Mann and Mr Livingstone for part of meeting.
2. The minutes of the meeting held on 23 July were agreed and signed by the Chair.
3. Declaration of pecuniary interest – none
4. Matters arising from the WPC meeting on 23rd July
 - a. Emergency Plan - pending.
 - b. Housing Needs Survey 2019. The meeting noted the results did not identify a need for affordable homes. Adoption of the survey was proposed by Cllr Easterbrook and seconded by Cllr Wynn-Evans The survey was adopted by the Council. **Clerk to inform SDC.**
 - c. Grass cutting requirements. **Cllr Wynn-Evans to clarify the grass cutting required at Norton Lea. Clerk to review this in respect of the existing contract and raise with Mr Sagrott.**
 - d. The Council noted the data security and storage arrangements put in place by Cllr Easterbrook. **Cllr Easterbrook to appraise the Clerk.**
 - e. Review of Parish Plan – Cllr Anthony to propose to the next WPC meeting a review plan.
5. Review of Standing Orders **Clerk and Cllr Easterbrook to meet to undertake initial review.** This to include decision making where a meeting is not quorate.
6. Community Asset application – submitted on WPC's behalf by Cllr Anthony. The Chair thanked Cllr Anthony for a job well done.
7. Report from County Councillor Horner – noted with thanks.
8. Written report from District Councillor Richards – noted with thanks.
9. Co-option. New councillors needed asap to sustain the effective running of the WPC, which is difficult with two of the five positions unfilled. **Clerk to write to all households, inviting applications and seeking permission for email contact, to**



improve communication with parishioners; and place new adverts on the notice boards and website.

10. Councillor portfolios and training. Pended.

11. Planning Matters

The meeting noted the importance of planning issues to the community; and of councillor training. Councillors considered ways in which to better inform and engage parishioners in planning matters, including incorporating a 'session' on planning into a village event.

a. Community Infrastructure Levy. The sum of circa £3,000 is likely to be payable to WPC, possibly in October 2019. Community consultation is required to inform decision on how this money is best used.

b. Applications and decisions

Application Number	Applicant	Application	WPC Comment	SDC
19/01618/OUT	CCLT -Mr Horner	Affordable homes development, off Curlieu Lane	Opposed	Pending

Cllr Horner, in his capacity as Chair of Claverdon Community Land Trust, explained the history of the Trust; and background to the application for 12 affordable homes in Norton Lindsey, on land behind houses in Wolverton.

During the subsequent discussion, councillors raised a number of material planning considerations and concerns in line with the results of the survey undertaken by Norton Lindsey Parish Council and the 2019 Wolverton Housing Needs Survey.

Councillor Wynn-Evans proposed to oppose the application; this was seconded by Cllr Easterbrook and agreed by Cllr Anthony. The decision to oppose was unanimous.

19/00565/FUL	Mr Sinton	Park View demolition & rebuild	Permitted, with conditions
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Cllr Wynn-Evans noted that permission was granted with many conditions, which needed ongoing scrutiny.



12. Finance

a. Balance as at 10 September 2019 = **£1,642.61**

b. Expenditure since July 23rd meeting

Payee	Reason	Amount £	Total
Clerk	Wages	111.54	
1&1 Internet	Web provider	2.39	
Defibrillator battery	Renewal	250.80	
Mr Sagrott	Grass cutting	150	
SDC	Election costs	100	
			£614.73

c. Proposed / committed expenditure

Payee	Reason	Amount £	Proposer & seconder
Clerk	Monthly salary	111.54	Proposed Cllr Easterbrook seconded Cllr Wynn-Evans
Warwickshire CC	Tree survey	350+VAT	Agreed at July meeting
Kapersky (Clerk)	IT-anti virus protection	34.99	Agreed at July meeting
Mrs Mann (Church Hall Committee)	Church Hall Hire 2018	30	Agreed at July meeting
1&1 internet	Web provider	2.39	Proposed Cllr Easterbrook, seconded Cllr Anthony

d. Review of financial policies and procedures – **Clerk and Cllr Easterbrook to progress.**

13. Correspondence – nothing to note.

14. Future meeting dates:

Tuesday 19 November 2019

Tuesday 21 January 2020

Wednesday 17 March 2020.

15. Any Other Business

a. Wolverton Church Yard extension

Mrs Mann and Mr Livingston requested a contribution from WPC to help fund new fencing, required to fence the boundary of the planned extension to the church yard. As part of the sale of the rectory, Coventry Diocese has gifted to the Parochial Church Council (PCC) part of the garden, in order to enlarge church yard, which is

running out of burial plots. A further section of the current garden will be given over as a natural area / community space. This gift is subject to the PCC paying the associated legal fees; and fencing the new church yard border. Mrs Mann requested financial assistance with the cost of fencing, in the region of £1,000. She confirmed that Langley Parish Council have indicated a willingness to assist, as their residents also have the right to be buried in the church yard. The full cost of the fencing is to be determined.

Cllr Easterbrook proposed in principle to support the project; seconded by Cllr Anthony. Clerk to progress with Mrs Mann to identify sources of funding.

b. Removal of telephone box on Wolverton Road. Clerk to find out if this box, which is listed, is earmarked for removal.

The meeting closed at 9.35pm.

Signed  Chair

Date 11/11/2019